

JOB DESCRIPTION

Contemporary Worship Leader

Purpose

The Contemporary Worship Leader equips and encourages the spiritual formation of worship ministry disciples through the leadership of the contemporary worship services. This is achieved by creating engaging worship experiences and a space for the presence of God.

Desired Qualifications

- Be a faithful follower of Jesus Christ with a willingness to be helpful and supportive of others in their spiritual journeys.
- Acceptance and agreement with the vision, mission statement, values, and goals of FPC Midland, including Staff Covenant.
- If hired as a Pastor, seminary training or ordination in a reformed denomination preferred as well as acceptance and agreement with the ECO Essential Tenets and Confessional Standards (<http://eco-pres.org/essentialtenets/>).
- Bachelor's degree, minimum education.
- Two years' experience in worship leadership in a full time position with a church. This would include some skill in lighting, sound systems and layout of chancel or worship space.
- Strong knowledge of the Bible and willingness to learn Reformed theology.
- Musical education, background or abilities. This ideally would include proficiency in application platforms such as Planning Center, CCB, Proclaim, Presonus Audio, a working knowledge of contemporary Christian music, and some skill in graphic design.
- Effective interpersonal skills.

Accountability

The Contemporary Worship Leader works under the supervision of the Lead Pastor, and is accountable to the Session of the church.

Relationships

- This person serves as the direct supervisor for any paid musicians utilized in Contemporary services.
- This position will require a close and positive daily working relationship with all members of the staff, Covenant Partners, guests and vendors. This person serves as the staff resource for the Contemporary Worship Creative Team and the Worship Ministry Committee.

Responsibilities

1. Acting as creative lead, plans, coordinates and leads music for the contemporary worship services in partnership with the preaching pastor. This includes leading rehearsals, preparing and planning worship space as well as building, developing and scheduling teams of musicians and vocalists. This culminates in weekly leadership of the Sunday Contemporary Worship service, in conjunction with the pastoral staff.
2. This person will attend the weekly worship review meeting to assist in planning and evaluation of worship services.
3. Creates a culture that attracts and equips lay people to participate in the worship ministry of FPC.

4. Upon request, facilitate worship for additional events e.g. Come to the Quiet, Sunday Evening Prayer Service, First Ladies, retreats, funerals, Round the Table Carol Sing, etc.
5. Manages and oversees musical instruments and their maintenance.
6. Prepares and proofs all liturgy and music slides for contemporary worship services.
7. With the Minister of Traditional Music, designs and implements a plan to develop music worship leaders, primarily to provide opportunities to participate in services with musical abilities and gifts regardless of age. Participate in Wednesday night church activities as needed and/or create opportunities for training of musicians and singers.
8. The contemporary worship leader will participate in the sanctuary service at least quarterly to help build congregational unity and lead music for special service like confirmation, lessons and carols, and services yet to be determined.
9. The Contemporary Worship leader will be consulted on the purchasing or checking out of the musical equipment.

Evaluation

The Contemporary Worship Leader is evaluated by the Lead Pastor. The evaluation is reviewed by the Personnel Committee of the Session.

TASK LIST

Contemporary Worship Leader

Ongoing or As Requested

- When appropriate, assists with general ministerial duties such as teaching or visitation.
- Monitors and maintains musical equipment.
- When requested by Youth Ministry staff and approved by Lead Pastor, may assist with development and equipping of Youth Worship teams.

Weekly

- Maintains posted office hours.
- Attends staff meetings.
- Plans, coordinates, and oversees musical instrument setups and tear-downs for all contemporary services.
- Submits A/V setup requirements to the Technical Arts Director.
- Leads Contemporary Worship rehearsals and works individually with musicians and singers to help them improve and grow.
- All slides created in Proclaim no later than Wednesday at noon.
- Proofs worship slides with worship coordinator and/or Communications Director.
- Collaborates with the A/V Team to help it meet its production and technical needs, troubleshooting when help is needed or requested.

Monthly

- Prepare song choices for worship services a month in advance.
- Attends regular committee meetings of the Contemporary Service Creative Team and the Worship Ministry Committee.
- Support FPC operational policies and all initiatives of the Session.
- Support the vision of FPC by creating and executing Objectives and Key Results (OKRs) that support and further the worship vision of FPC.
- Meets with Traditional Music Leader to update and refine plans for developing leaders to participate musically in worship (ie. children, students, young adults).
- Review monthly financials for the contemporary worship ministry and ensure payment is being made to all musicians.

Annually

- Develop and oversee the budget of contemporary worship with review from Prayer and Worship, updating it annually for Trustee and Session approval.